

VILLAGE OF RICHMOUND

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD IN THE R.M. OFFICE AT 108 HIGHWAY 371,
RICHMOUND SASKATCHEWAN, ON MONDAY, JANUARY 16, 2023

PRESENT:

Mayor – Brad Miller, Councilor – Wade Welte
Administrator – Stacey Jansma

CALL TO ORDER: Mayor Brad Miller called the meeting to order at 4:30 pm

AGENDA:

001/23 MILLER: THAT the agenda for January 16, 2023 meeting be accepted as presented. Carried.

MINUTES:

002/23 WELTE: THAT the minutes of the December 12, 2022 regular meeting be approved as read. Carried.

WATER LOGS:

003/23 WELTE: THAT council acknowledges the daily water log for the month of December 2022 as kept by Arlene Miller. Carried.

FINANCIAL STATEMENT:

004/23 MILLER: THAT the financial statement for the month of December 2022 be accepted as presented. Carried.

REPORTS:

005/23 WELTE: THAT we accept the following reports as presented:
1. Well Inspection
2. Lagoon Inspection
3. Annual Water Usage Report to Water Security Agency

BARBARA ANNE KOCH Entered the Council Chambers at 4:55 pm.

4. Year End Cash Comparison Report
5. Community Policing Report Oct 1 – Dec 31, 2022. Carried.

ACCOUNTS:

006/23 MILLER: THAT the following list of accounts be approved for payment (as per attached):
Cheques #2277 - #2280 and MAN#1-3 as of December 31, 2022.....\$13,968.59
Cheques #2281 - #2289 and MAN#1 to #8 as of January 16, 2023.....\$8,218.51
Carried

CORRESPONDENCE:

007/23 KOCH: THAT the correspondence be accepted as presented and filed.
1. Notice of SAMA Annual Meeting
2. Richmond EMS Update (to be emailed out to Community)
3. SUMA Educational opportunities in 2023
4. Email from RM 142 RE: Resolution (Dec 2022) - Boards working in office on Village Hours
5. Enhanced Municipal Administration Program Workshop – March 21
Carried.

ADMINISTRATOR WORKSHOP:

008/23 MILLER: THAT the Administrator be approved to attend the RMAA Workshop in Swift Current on March 21, 2023. Carried.

LIABILITY INSURANCE - BOND COVERAGE:

009/23 WELTE: THAT council acknowledges the \$500,000 fidelity bond coverage included in the Village's General Property and Liability Insurance Policy held with Cameron Schmaltz Insurance Services, broker for SGI Canada, which is in effect as of September 24, 2022 and expires on September 24, 2023. Carried.

COUNCIL REMUNERATION 2023:

010/23 MILLER: THAT council remuneration for 2023 be set as follows:
Regular Meetings \$ 140.00
Special Meetings \$ 55.00
Committee Meetings (all day) \$ 80.00 plus expenses
(1/2 day) \$ 55.00 plus expenses Carried.

COMMITTEE APPOINTMENTS 2023:

011/23 KOCH: THAT Committee Appointments for 2023 be set as follows:

Chinook Regional Library Barbie Koch
Fire Prevention Brad Miller & Wade Welte
Hospital Trust Advisory..... Barbie Koch

Carried.

MILEAGE AND MEAL PER DIEM:

012/23 WELTE: THAT the mileage rate for 2023 be set at \$0.59 cents per kilometer and THAT meals be set at \$52 per day or breakfast \$12.00, lunch \$17.00 and supper \$23.00.

Carried.

SASK LOTTERIES GRANT:

013/23 WELTE: THAT the Administrator make application for the year 2024-25 SK Lotteries Community Grant Program as set out by SK Lotteries which will include the RM of Enterprise's grant portion, and further THAT the 2023 Grant Payout be allocated to the Richmond Lions Club.

Carried.

ANNUAL WAGES REVIEW:

014/23 WELTE: THAT the wage for Town Foreman Operator increase to \$22 per hour. Carried.

THAT the wage for Stacey Jansma increase to \$34 per hour. Carried.

THAT the wage for Arlene Miller increase to \$950 per month and that the contract be reviewed annually. Hourly wage for duties outside of the contract to increase to \$22 per hour. Carried.

WASTE & RECYCLE RATES:

015/23 MILLER: THAT due to the significant increase from Triways Waste & Disposal (25.9%) we use \$2,500 of the waste and recycle fee surplus to cover the increasing costs of waste and recycle bins for 2023. Carried.

THAT effective January 1, 2023, we increase the cost to residents to \$64.90 per bi-monthly billing cycle for two bins. Carried.

SHOP HEAT:

016/23 MILLER: THAT we get quotes for having the heat turned on in the shop. Carried.

Discussion: Ride for Kids – Richmond Poker Stop - June 17, 2023

Administrator to contact Tavern, Lions, Hall Board, and Arena Board with information. Bike run is set for June 17th and Council would like to see all groups involved.

WTP DOOR WORK:

017/23 WELTE: THAT we get a quote from Donald Neigum to repair the rotting wood on the doors at the Water Treatment Plant. Carried.

HALL RECORD RETENTION REQUEST:

018/23 KOCH: THAT in response to the letter from the Secretary of the Hall Board regarding record retention protocol, we recommend following the Village of Richmond’s Record Retention Bylaw for guidance. Carried.

NEXT REGULAR MEETING:

019/23 MILLER: THAT the next regular meeting be held on Monday, February 13, 2023 at 4:30PM. Carried.

ADJOURNMENT:

020/23 MILLER: THAT this meeting is now adjourned at 6:50 PM. Carried.

Mayor

Administrator