

VILLAGE OF RICHMOUND

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD AT THE RM OF ENTERPRISE OFFICE AT 108 HIGHWAY 371, RICHMOUND SASKATCHEWAN, ON WEDNESDAY, FEBRUARY 11, 2026

PRESENT:

Mayor – Brad Miller, Deputy Mayor - Wade Welte,

Administrator – Stacey Jansma

CALL TO ORDER: Mayor Brad Miller called the meeting to order at 4:00pm.

No declarations of a conflict of interest were made.

AGENDA:

029/26 MILLER: THAT we adopt the agenda as presented. Carried.

MINUTES:

030/26 MILLER: THAT the following minutes be approved as read.
1. Regular Council Meeting January 14, 2026 Carried

FINANCIAL STATEMENT:

031/26 WELTE: THAT the financial statement for the month of January 2026 be accepted as presented. Carried.

WATER LOG:

032/26 WELTE: THAT council acknowledges the daily water log for the month of January 2026 as kept by Arlene Miller & Dustin Cowan. Carried.

REPORTS:

033/26 WELTE: THAT we accept the following reports as presented:
1. Administrators Report
2. Cash Comparison Report
3. Hall Financials to Dec 31, 2025
4. Leader RCMP Community Policing Report
5. Town Foreman Report Carried.

DELEGATE: Carey Hellman, Lions Club President 4:30 – 4:33 p.m.

2026 Hall Rental contract was discussed and agreed upon

ACKNOWLEDGE DELEGATE:

034/26 MILLER: THAT we acknowledge delegate Carey Hellman and sign the Lion's Hall Rental contract presented for the year 2026. Carried.

ACCOUNTS FOR APPROVAL:

035/26 MILLER: THAT the following list of accounts be approved for payment totaling \$22,114.53 (as per attached):
Cheque #2737-39
EFT # 34-41
Online Banking 01-015 – 01-017 & 2-008 – 2-014 Carried.

CORRESPONDENCE:

036/26 WELTE: THAT the correspondence be accepted as presented. Carried.

RED COAT WASTE RESOURCE AUTHORITY INC/ SASK RECYCLE:

037/26 MILLER: THAT we join the Red Coat Waste Resource Authority effective February 1, 2026, and THAT we respond to the SK Recycles Transition Phase 2 Letter of Intent stating:
NO: Our Municipality would not like SK Recycles to deliver service directly in our municipality beginning February 1, 2020, and;
NO: Our Municipality would NOT like to transition to the new SK Recycles Curbside Collection Agreement for the period of June 1, 2026 to February 1, 2028. Carried.

CUSTOM WORK RATES:

038/26 MILLER: THAT the custom work rate be set at \$80 per hour, minimum 1 hour fee. Carried.

DEVELOPMENT PERMIT FORM:

039/26 WELTE: THAT we accept the development permit form as presented. Carried.

BY-ELECTION:

040/26 WELTE: THAT we acknowledge the resignation of Councillor Kathy Bullock effective January 18, 2026, and a by-election date be set for April 15, 2026. Carried.

CONTRACT BETWEEN VILLAGE OF MENDHAM & VILLAGE OF RICHMOUND:

041/26 WELTE: THAT we sign the inter-municipal office infrastructure use agreement presented between the Village of Mendham & the Village of Richmond. Carried.

UTILITY PENALTY FEES:

042/26 MILLER: THAT the monthly penalty fees on utility bills be reduced to 2.5% effective January 1, 2026. Carried.

ADMINISTRATOR WORKSHOP:

043/26 WELTE: THAT the Administrator be authorized to attend the Administrator workshop in Swift Current on April 2, 2026 for a cost of \$100. Carried.

TAXERVICE INC:

044/26 MILLER: WHEREAS The Tax Enforcement Act requires the municipality to conduct tax recovery proceedings every year;
AND WHEREAS council for the municipality deems it to be in the municipality’s best interest to hire Taxervice Inc. to manage tax arrears recovery on its behalf;
NOW THEREFORE IT IS HEREBY RESOLVED that VILLAGE OF RICHMOUND hire Taxervice Inc. to manage tax arrears recovery on the municipality’s behalf for a term of 3 (three) years.
AND BE IT FURTHER RESOLVED that the administrator be and is hereby authorized to sign the Taxervice Inc. engagement letter on behalf of the municipality. Carried

ZONING BYLAW AMENDMENT BYLAW 1-2026:

045/26 WELTE: THAT Bylaw 1-2026 Zoning Bylaw Amendments be introduced for the first time and read this 11th day of February, 2026. Carried
THAT a public hearing be scheduled for April 8th, 2026, to commence prior to the regular scheduled Council meeting. Carried

CLOSED SESSION:

046/26 MILLER: THAT this meeting move into a closed session at 4:50 p.m as per LA FOIP section 16(1)(b) personnel. Carried

OPEN SESSION:

047/26 MILLER: THAT this meeting move into an open session at 5:40 p.m. Carried

TOWN FOREMAN POSITION:

048/26 MILLER: THAT effective February 19, 2026, the Town Foreman employee position with Dustin Cowan will be terminated and will transition to an independent Contractor Position.

Council accepts the resignation of Dustin Cowan as the regular day to day Water Treatment Plant Operator, however, acknowledge availability as backup operator.

The hourly wage for Town Foreman duties will be \$25.00 per hour. Upon receipt of the Water Treatment Plant Operator certification, compensation related to water treatment plant operations will be adjusted as follows:

- Backup Water Treatment Plant Operator duties: \$30.00 per hour
- All other Town Foreman duties: \$25.00 per hour

THAT time spent studying for the Waterworks course will not be compensated and the January invoice be adjusted. Any study or training hours related to any course must be discussed with Council in advance and formally requested for approval in order to be considered for payment. Carried.

BACKUP WTP OPERATOR:

049/26 WELTE: THAT we advertise to hire a contractor backup Water Treatment Plant Operator at a rate of \$25 per day. Carried.

ADJOURNMENT:

050/26 MILLER: THAT this meeting is now adjourned at 5:55 pm. Carried.

Mayor

Administrator