

VILLAGE OF RICHMOUND

**MINUTES OF THE REGULAR MEETING OF COUNCIL HELD AT THE RICHMOUND COMMUNITY HALL
AT 204 HIGHWAY 371, RICHMOUND SASKATCHEWAN, ON MONDAY, JANUARY 15, 2024**

PRESENT:

Mayor – Brad Miller, Deputy Mayor - Wade Welte, Councilor –Barbara Anne Koch
Administrator – Stacey Jansma

CALL TO ORDER: Mayor Brad Miller called the meeting to order at 4:37 pm.

MINUTES:

003/24 KOCH: THAT the following minutes be approved as read.

1. Regular Council Meeting December 11, 2023
2. Special Meeting January 8, 2024

Carried.

FINANCIAL STATEMENT:

004/24 MILLER: THAT the financial statement for the month of December 2023 be accepted as presented. Carried.

WATER LOGS:

005/24 WELTE: THAT council acknowledges the daily water log for the month of December 2023 as kept by Arlene Miller. Carried.

WATER TREATMENT PLANT FILTER REPLACEMENT:

006/24 MILLER: THAT we hire Municipal Utilities for an initial site visit and assessment at the Water Treatment Plant in the amount of \$3,450 and have them proceed with filter replacement. Carried.

REPORTS:

007/24 WELTE: THAT we accept the following reports as presented:
1. Cash Comparison Report
2. Community Policing Report Oct 1 – Dec 31, 2023
3. Monthly Well Inspection

Carried.

ACCOUNTS:

008/24 KOCH: THAT the following list of accounts be approved for payment (as per attached):
Cheques #2427 - #2430 & MAN#1 for Month End December 31, 2023.....\$17,035.39
Cheques #2431 - #2442 & MAN#1-8 and as of January 15, 24\$30,539.15
Carried

CORRESPONDENCE:

009/24 WELTE: THAT the correspondence be accepted as presented and filed. Carried.

LEADER TRUST ADVISORY:

010/24 MILLER: THAT an email be sent to the Leader Trust Advisory Committee thanking them for their communication with the Village, and that we would be unable to send a representative to the January 22, 2024 meeting. Carried.

UMAAS ELECTION WORKSHOP:

011/24 KOCH: THAT we authorize the Administrator to attend the Election workshop in Swift Current on April 2, 2024 Carried.

RICHMOUND COMMUNITY HALL BANK ACCOUTS:

012/24 KOCH: THAT the community hall bank accounts be merged into the Village of Richmond’s accounts. All finances will be tracked separately as community hall funds and will be used for the community hall only. Carried.

Brad Miller Refrained from voting for the following resolution

COMMUNITY HALL – JANITORIAL/BOOKINGS:

013/24 WELTE: THAT in the interim, while Council works on structuring operations of the community hall, Arlene Miller is to resume janitorial and booking duties until a time that Council has worked through developing policies and procedures for the hall. Carried.

COMMUNITY HALL – SNOW REMOVAL ON SIDEWALKS/MAINTENANCE:

014/24 KOCH: THAT in the interim, while Council works on structuring operations of the community hall, Ben Kessler is to perform snow removal on Community Hall sidewalks and perform any immediate maintenance that is required. Carried.

TERM INVESTMENT:

015/24 WELTE: THAT Term due Jan 28, 2024 be placed in a non-redeemable 12 month term at 4.75%. Carried.

LANDFILL DECOMMISSIONING COSTS:

016/24 MILLER: THAT we acknowledge the letter from the RM of Enterprise #142 stating that landfill decommissioning costs have increased to a total of \$189,979 owing from the RM. As the Village is responsible for 20% of these costs, the total amount owing is \$37,995.80; payable over 4 years. 1st payment commencing in 2023. Carried.

LIABILITY INSURANCE - BOND COVERAGE:

017/24 WELTE: THAT council acknowledges the \$500,000 fidelity bond coverage included in the Village's General Property and Liability Insurance Policy held with Cameron Schmalz Insurance Services, broker for SGI Canada, which is in effect as of September 24, 2023 and expires on September 24, 2024. Carried.

COUNCIL REMUNERATION 2024:

018/24 MILLER: THAT council remuneration for 2024 be set as follows:
Regular Meetings \$ 140.00
Special Meetings \$ 55.00
Committee Meetings (all day) \$ 80.00 plus expenses
(1/2 day) \$ 55.00 plus expenses Carried.

COMMITTEE APPOINTMENTS 2024:

019/24 KOCH: THAT Committee Appointments for 2024 be set as follows:
McLaren Lake Board.....Debbie Gergely, Aaron Bauer, Elan Ehresman
Chinook Regional Library Barbie Koch
Fire Prevention Brad Miller & Wade Welte
Hospital Trust Advisory..... Barbie Koch Carried.

MILEAGE AND MEAL PER DIEM:

020/24 WELTE: THAT the mileage rate for 2024 be set at \$0.59 cents per kilometer and THAT meals be set at \$52 per day or breakfast \$12.00, lunch \$17.00 and supper \$23.00. Carried.

SASK LOTTERIES GRANT:

021/24 WELTE: THAT the Administrator make application for the year 2025-26 SK Lotteries Community Grant Program as set out by SK Lotteries which will include the RM of Enterprise's grant portion, and further THAT the 2024 Grant Payout be allocated to the Richmond Lions Club. Carried.

CLOSED SESSION:

022/24 MILLER: THAT this meeting move into a closed session to discuss employee performance at 6:15 p.m. Carried.

Brad Miller declared conflict of interest and left the meeting room when employee performance and wage review was discussed pertaining to Arlene Miller. (6:26 – 6:31 p.m.)

OPEN SESSION:

023/24 MILLER: THAT this meeting move into an open session at 6:35 pm. Carried.

ANNUAL WAGES REVIEW:

024/24 KOCH: THAT the wage for Town Foreman Operator increase to \$24 per hour. Carried.

THAT the wage for Stacey Jansma increase to \$36 per hour. Carried.

THAT the wage for Arlene Miller increase to \$1000 per month. Hourly wage for duties outside of the contract to increase to \$23 per hour. Carried.

BOARD OF REVISION

025/24 WELTE: THAT we appoint ADR Institute of Saskatchewan Centralized Board of Revision as the Board of Revision for 2024. Carried.

PUBLIC FORUM:

026/24 WELTE: THAT due to the large volume of speakers, each speaker be allotted 5 minutes. Carried.

ADMINISTRATOR DAYS OFF REQUEST:

027/24 MILLER: THAT we approve of the Administrators day off request for January 23 & 24. Carried.

PUBLIC FORUM - RICHMOUND COMMUNITY HALL 7:00 P.M. – 8:06 P.M.

The public forum was scheduled to give the community an opportunity to voice their opinions regarding the recent decision that the Village of Richmond take over governing of the Richmond Community Hall, no longer authorizing a separate governing board.

SPEAKER’S LIST

1. Stacey Jansma – on behalf of Melinda Fischer & Bill Gergely
2. Gordon Ziegler
3. Jody Smith
4. Deanne Smith
5. Tara Schell
6. Rick Manz
7. Kathy Bullock
8. Stephen Hellman
9. Rolande Davis
10. Candice Kambeitz
11. Brittney Schafer
12. Alicia Hellman
13. Elan Ehresman
14. Shauna Sehn
15. Darren Sehn
16. Tanis Eckart

NEXT REGULAR MEETING:

028/24 MILLER: THAT the next regular meeting be held on Monday, February 12, 2024 at 4:30PM. Carried.

ADJOURNMENT:

029/24 MILLER: THAT this meeting is now adjourned at 8:45PM. Carried.

Mayor

Administrator