

# Village of Richmond

## Bylaw 2-2026

### A BYLAW TO ESTABLISH PLANNING AND DEVELOPMENT FEES

Pursuant to Section 46 and Section 51 of *The Planning and Development Act, 2007*, the Council of the Village of Richmond adopts this fee bylaw to set out compensation for planning and development services.

1. The following fees will be applied by the Village of Richmond to cover the costs of review and processing of the application. An application shall not be considered complete until all required information, maps, engineering reports and development planning fees have been paid in full.

<u>Fees for Permitted Development Permit Application</u>	<u>Fees</u>
Residential	\$25
Agricultural, Commercial/Industrial Use	\$25
<i>Note: Building Permits that require inspections shall be charged at the Building Inspection Companies costs</i>	
<u>Temporary Development Permits</u>	
General	\$25
<u>Discretionary Use Applications</u>	\$125
<i>Note: Applicant is responsible for all costs, regardless of approval or denial</i>	
<u>Minor Variances</u>	\$125
<u>Zoning Applications, Zoning Review and Bylaw Amendments</u>	
Application	\$500
Special Meeting	\$500
<i>Note: Applicant is responsible for all costs, regardless of approval or denial</i>	
<u>Development Appeals Board</u>	\$300
<i>Note: Legislated by the Planning and Development Act, 2007</i>	
<u>Official Community Plan Amendment</u>	\$2,500
Special Meetings (Minimum)	\$500
<i>Note: Applicant responsible for all costs</i>	

#### Detailed Review Costs

Where a **development or subdivision proposal involves a detailed municipal review**, a development agreement, a servicing agreement, detailed development conditions, liability insurance, performance bonds, interest regulations, legal advice and/or professional planning and administration advice including, but not limited to Section 51 of *The Planning and Development Act, 2007*.

- The applicant shall pay all or part of the additional a application review and administration costs, as Council in its discretion may require.
- Such costs may include Council meetings, legal, professional planning and administration fees or staff costs authorized by The Planning and Development Act1. 2007.
- Such costs may be addressed and outlined in Development and Servicing Agreements.
- Detailed review costs are generally associated with more complex developments. Review costs will be charged at a rate of \$100 per hour.
- A deposit of a minimum of \$1,000 shall be required in advance of the detailed review.

**Servicing Agreement Fees**

Fees to be determined by the planner at the time of review.

**Costs of Advertising Includes:**

- Cost of advertising in local papers
- Cost of \$1.50 per letter sent for public notification
- All other advertising costs permitted under legislation

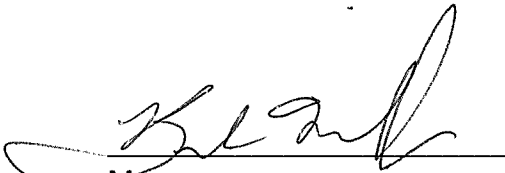
***Note: Applicant responsible for all associated costs regardless of approval or denial. Where advertising is required, Applicant is responsible for the cost.***

**Applicants shall pay all costs associated with:**

- Zoning Bylaw Amendments
- Discretionary Use Development Permits
- Minor Variance Proposals
- Special Meetings
- Public Meetings
- Official Community Plan Amendments

This bylaw shall come into force immediately.

Read a third time and adopted this 12 day of May, 2026

  
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Mayor

  
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Chief Administrative Officer



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