

**VILLAGE OF RICHMOUND**

**MINUTES OF THE REGULAR MEETING OF COUNCIL HELD AT THE RM OF ENTERPRISE OFFICE AT 108  
HIGHWAY 371, RICHMOUND SASKATCHEWAN, ON WEDNESDAY, NOVEMBER 12, 2025**

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**PRESENT:**

Mayor – Brad Miller, Deputy Mayor - Wade Welte, Councillor – Kathy Bullock

Administrator – Stacey Jansma

**CALL TO ORDER:** Mayor Brad Miller called the meeting to order at 4:00pm.

**No declarations of a conflict of interest were made.**

**AGENDA:**

294/25 MILLER: THAT we adopt the agenda as presented with the following addition:  
1. NDP presentation to Government to provide financial compensation for costs relating  
to Romana Didulo. Carried.

**MINUTES:**

295/25 BULLOCK: THAT the following minutes be approved as read.  
1. Regular Council Meeting October 14, 2025 Carried.

**FINANCIAL STATEMENT:**

296/25 BULLOCK: THAT the financial statement for the month of October 2025 be accepted as  
presented. Carried.

**ACCOUNTS FOR APPROVAL:**

297/25 MILLER: THAT the following list of accounts be approved for payment totaling  
\$46,149.77 (as per attached):  
Cheque #2705-2710  
EFT #11-19  
Online Banking 10-001 – 10-004  
Online Banking 11 – 11-005 Carried.

**CORRESPONDENCE:**

298/25 BULLOCK: THAT the correspondence be accepted as presented and filed. Carried.

**DELEGATE: Darrell Koch 4:18 – 4:30 p.m.**

Darrell expressed his concerns regarding the recent Facebook comments made by Council  
members on November 1, 2025, related to the Quad Rally.

**ACKNOWLEDGE DELEGATE:**

299/25 BULLOCK: THAT we acknowledge delegate Darrell Koch. Carried.

**WATER LOGS:**

300/25 WELTE: THAT council acknowledges the daily water log for the month of October 2025  
as kept by Arlene Miller. Carried.

**REPORTS:**

301/25 WELTE: THAT we accept the following reports as presented:  
1. Administrators Report  
2. Town Foreman Report  
3. Community Policing Report July 1 – Sept 30  
Carried.

**BOARD OF REVISION:**

302/25 MILLER: THAT pursuant to Subsection 220(1) of The Municipalities Act, the VILLAGE OF  
RICHMOUND appoints Western Municipal Consulting Ltd. to manage the Board of  
Revision process for the term of January 1, 2026, through to December 31, 2026,  
remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the  
following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson,  
Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew

Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers. Carried.

**BOARD OF REVISION SECRETARY:**

303/25 MILLER: That pursuant to Subsection 221(1) of The Municipalities Act, the VILLAGE OF RICHMOUND appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. Carried.

**DEVELOPMENT APPEALS BOARD:**

304/25 BULLOCK: THAT pursuant to Subsection 214(1) of The Planning and Development Act, 2007, the VILLAGE OF RICHMOUND appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. Fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers. Carried.

**DEVELOPMENT APPEALS BOARD SECRETARY:**

305/25 BULLOCK: THAT pursuant to Subsection 216(3)(a) of The Planning and Development Act, 2007, the VILLAGE OF RICHMOUND appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. Carried.

**ORDER TO REMEDY – APPEAL RECEIVED – LIGHTING - Block C Plan 102359088:**

306/25 WELTE: THAT we acknowledge the order to remedy appeal received regarding lighting and note that the appeal has been dismissed. The Order to Remedy still stands. Carried.

**BYLAW NO. 2025-15 – GENERAL PENALTY BYLAW:**

307/25 MILLER: THAT Bylaw No. 2025-15 be introduced and read for the first time. Carried.

**BYLAW NO. 2025-15 – GENERAL PENALTY BYLAW:**

308/25 BULLOCK: THAT Bylaw No. 2025-15 be read for the second time. Carried.

**GREENHOUSE GRANT:**

309/25 WELTE: THAT Scott & Mel Earl be appointed as the lead for the Greenhouse Project/Grant. Carried.

**LIONS 2026 HALL RENTAL:**

310/25 WELTE: THAT we offer the lions \$2,500 for the annual 2026 hall rental fee. Carried.

**MUNICIPAL REVENUE SHARING:**

- 311/25     WELTE: THAT The Council of the Village of Richmond confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant
- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
  - Submission of the 2024 Public Reporting on Municipal Waterworks to the Ministry of Government Relations
  - In Good Standing with respect to the reporting and remittance of Education Property Taxes;
  - Adoption of a Council Procedures Bylaw;
  - Adoption of an Employee Code of Conduct; and
  - All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. Carried.

**BYLAW NO.2025-14 SURVEILLANCE CAMERA BLAW:**

312/25     BULLOCK: THAT Bylaw No. 2025-14 be read for the third time and adopted. Carried.

**TERM FOR RENEWAL:**

313/25     WELTE: THAT we place the term for renewal into a 12 month non redeemable. Carried.

**TRANSFER UTILITY ARREARS TO TAX ROLL:**

314/25     MILLER: THAT registered letters be sent to customers in arrears stating that utility arrears must be paid by December 31, 2025, or they will be added onto the tax roll and enforceable by the Tax Enforcement Act. Carried.

**JOINT USER AGREEMENT – VILLAGE OF MENDHAM:**

315/25     WELTE: THAT Council approves of entering into a Joint User Agreement with the Village of Mendham to provide for use of infrastructure and file systems pertaining to Computer software and programs. This will be at no cost to the Village of Richmond. The Village of Mendham will be responsible for all costs associated. Carried.

**CLOSED SESSION:**

316/25     MILLER: THAT this meeting move into a closed session at 5:06 p.m as per LA FOIP section 16(1)(b) personnel and to discuss Code of Ethics complaints received. Carried

**OPEN SESSION:**

317/25     MILLER: THAT this meeting move into an open session at 6:10 p.m. Carried

**CODE OF ETHICS COMPLAINTS:**

318/25     MILLER: THAT Council instructs the Administrator to get quotes and search for an Integrity Commissioner/Administrator to present options at the next meeting. Carried.

**ADJOURNMENT:**

319/25     MILLER: THAT this meeting is now adjourned at 6:30 pm. Carried.

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Mayor

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Administrator