

VILLAGE OF RICHMOUND

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD IN THE R.M. OFFICE ON MONDAY,
December 9, 2019

PRESENT:

Deputy Mayor - Rolande Davis, Councillor – Barbara Koch
Acting Administrator – Stacey Jansma

CALL TO ORDER: Deputy Mayor Rolande Davis called the meeting to order at 9:30 am.

DELEGATE:

9:30 am Richmond Curling Rink Board (Jordan Schell & Carey Hellman) presented the state of the Richmond Curling Club.

Due to a lack of interest, operating costs, and a shortage of funds, they have decided to close the Curling Rink permanently. Items inside the curling rink will be sold, and the building will be put up for tender. Village Administrator will help with the process where needed. Curling Rink Board will be responsible for having items inside the building removed and sold. All Curling Rink files will be stored at the Village office.

Delegate left the meeting at 10:05 am.

MINUTES:

145/19 KOCH: THAT the minutes of the November 12, 2019 regular meeting be approved as read. Carried.

ACCOUNTS:

146/19 DAVIS: THAT the following list of accounts to be approved for payment:
Cheques #1768 - #1769 and MAN #1-#2 for Month End November 2019.....\$7,333.28
Cheques #1770 - #1780 and MAN#1 to #7 as of December 9, 2019.....\$19,969.15
Carried.

FINANCIAL STATEMENT:

147/19 KOCH: THAT the financial statement for the month of November 2019 be accepted as presented. Carried.

WATER LOGS:

148/19 DAVIS: THAT council acknowledges the daily water log for the month November 2019 as kept by Arlene Miller. Carried.

WATER & SEWER ARREARS:

149/19 DAVIS: THAT a letter be sent to all residents in arrears as presented to council, notifying them that water and sewer arrears must be paid or payment arrangements made by January 2, 2020 or services will be discontinued. Carried.

STRUCTURAL ENGINEER REPORT:

150/19 KOCH: THAT we hire Castle Engineering to provide a structural report on Richmond Foods in the amount of \$1750 so we can proceed with asbestos removal, or request an asbestos removal exemption for demolition. Carried.

EMPLOYEE CODE OF CONDUCT:

151/19 KOCH: THAT we adopt the Municipal Employee Code of Conduct Policy #3-2019 effective December 9, 2019. Carried.

MUNICIPAL REVENUE SHARING:

152/19 DAVIS: THAT The Council of the Village of Richmond confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant

- Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2018 Public Reporting on Municipal Waterworks to the Ministry of Government Relations
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;

- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. Carried

TRIWAYS BIN REMOVAL APPLICATION:

153/19 DAVIS: THAT we approve the application to discontinue Triways Bin Services for 204 Freeman Street. Carried.

WATER COMPLIANCE INSPECTION REPORT:

054/18 KOCH: THAT council acknowledges the Waterworks Compliance Inspection report completed by the Water Security Agency on November 27, 2019. Carried.

INSURANCE RENEWAL:

155/17 DAVIS: THAT the Village renew the Policy for the Village of Richmond through Schmaltz Insurance Agency for the period covering from September 24, 2019 to September 24, 2020. Carried.

WAGES:

156/19 KOCH: THAT the wage for Ernie Stock for 2020 increase from \$18/hour to \$20/hour effective January 1, 2020. Carried.

THAT the wage for the Water Treatment Plant Operator remain at \$900 per month. Carried.

NEXT REGULAR MEETING:

157/19 KOCH: THAT the next regular meeting be held on Monday, January 13, 2020 at 9:00 AM. Carried.

ADJOURNMENT:

158/19 DAVIS: THAT this meeting is now adjourned at 12:35 pm. Carried.

Mayor

Acting Administrator