

VILLAGE OF RICHMOUND

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD AT THE RM OF ENTERPRISE OFFICE AT 108 HIGHWAY 371, RICHMOUND SASKATCHEWAN, ON WEDNESDAY, DECEMBER 10, 2025

PRESENT:

Mayor – Brad Miller, Deputy Mayor - Wade Welte, Councillor – Kathy Bullock

Administrator – Stacey Jansma

CALL TO ORDER: Mayor Brad Miller called the meeting to order at 4:00pm.

No declarations of a conflict of interest were made.

AGENDA:

324/25 MILLER: THAT we adopt the agenda as presented. Carried.

MINUTES:

325/25 MILLER: THAT the following minutes be approved as read.

1. Regular Council Meeting November 12, 2025
2. Public Hearing Meeting Minutes November 26, 2025
3. Special Meeting Minutes November 26, 2025

Carried.

BUSINESS ARISING FROM THE MINUTES:

A response was provided to the public hearing question.

Is there currently any land zoned as agricultural within the Village of Richmond?

Answer: No. At this time, there are no lands formally designated as *Agricultural* within the Village of Richmond. While a small parcel of land is presently being used for agricultural activities, its official land-use classification is **Future Urban Development** rather than Agricultural.

This designation permits the existing agricultural operations to continue without interruption; however, it also signals that the land is intended for potential urban growth or redevelopment in the future. Any new development or change in use would require an application and approval from Council, ensuring that future decisions align with the community's long-term planning objectives.

FINANCIAL STATEMENT:

326/25 BULLOCK: THAT the financial statement for the month of November 2025 be accepted as presented. Carried.

REPORTS:

327/25 WELTE: THAT we accept the following reports as presented:

1. Administrators Report
2. Town Foreman Report

Carried.

DELEGATE: Darwin Nowokowski, Sales Rep with Triways Disposal Services Ltd. & Matthew Craig – Red Coat Waste Authority **4:12 – 4:31 p.m.**

Discussion on the new Sask Recycle initiative was discussed and options for municipalities through a Waste Management Authority.

DELEGATE: Candice Kambeitz on behalf of the Community Hall Fundraising Committee **4:32 – 4:50 p.m.**

Candice updated Council on behalf of the Fundraising Committee. Items included:

- Application of an annual liquor permit
- Games Night 2 times per month, \$5 drop in fee
- RO System, toilets, taps, lock box
- New members
- Exterior lighting

ACKNOWLEDGE DELEGATE:

328/25 BULLOCK: THAT we acknowledge delegate Darwin Nowokowski, Sales Rep with Triways Disposal Services Ltd. & Matthew Craig, Red Coat Waste Authority. Carried.

ACKNOWLEDGE DELEGATE:

329/25 WELTE: THAT we acknowledge delegate Candice Kambeitz on behalf of the Community Hall fundraising committee. Carried.

ANNUAL LIQUOR PERMIT:

330/25 BULLOCK: THAT we approve of the application for an annual liquor permit for the Richmond Community Hall Fundraising Committee for fundraising events. Carried.

REQUEST FOR FREE GAMES NIGHT:

331/25 WELTE: THAT we acknowledge the Fundraising Committee will charge \$5 per person for games night, and will not be charged for rental. The \$5 fee per person will be paid to the Village of Richmond and the end of every month. Costs will be reviewed every 3 months. Carried.

LOCK BOX:

332/25 BULLOCK: THAT we authorize the purchase of a lock box for Hall key storage to be stored outside of the Community Hall. Code on lock box to be changed monthly. Carried.

RUG RUNNER:

333/25 BULLOCK: THAT we authorize the purchase of a rug runner for the Community Hall for \$80. Carried.

HALL PURCHASES:

334/25 MILLER: THAT Hall purchases up to \$200 may be approved by Council via WhatsApp, as to provide for efficient turnaround of small items purchased. Carried.

NEW MEMBERS – RICHMOUND COMMUNITY HALL FUNDRAISING COMMITTEE:

335/25 MILLER: THAT Brittney Schafer and Marlene Metz be appointed as members on the Community Hall Fundraising Committee. Carried.

ACCOUNTS FOR APPROVAL:

336/25 BULLOCK: THAT the following list of accounts be approved for payment totaling \$31,762.48 (as per attached):
Cheque #2711 - 2724
EFT # 20-27
Online Banking 11-006 – 11-008
Online Banking 12 – 12-005 Carried.

CORRESPONDENCE:

337/25 WELTE: THAT the correspondence be accepted as presented and filed. Carried.

CELL BOOSTER FOR COMMUNITY HALL:

338/25 MILLER: THAT we purchase a cell booster for the Richmond Community Hall up to \$1,200. Carried.

BYLAW NO. 2025-15 – GENERAL PENALTY BYLAW:

339/25 MILLER: THAT Bylaw No. 2025-15 be read for the third time and adopted this 10th day of December, 2025. Carried.

ARENA:

340/25 BULLOCK: THAT we authorize the Administrator to sign the waivers with Schmaltz insurance acknowledging:
o Limit of 1,000,000 liability
o Removal of liability from main commercial policy, as it has its own policy
o Statement that if roof gets overloaded with snow, that it is removed to not cause a collapse Carried.

ARENA INSURANCE:

341/25 MILLER: THAT the Village of Richmond pay the insurance bill for the arena for the 2025-2026 season totalling \$3,839.91. Carried.

REQUEST FOR SEWER SERVICES:

342/25 BULLOCK: THAT we acknowledge the letter for sewer services pertaining to BLK/Par C-Plan 102359088. Council directs the Administrator to reply to the letter, sending a copy of Bylaw 4-2024 and the Interim Development Control Bylaw which outlines requirements for sewer services. Carried

CLOSED SESSION:

343/25 MILLER: THAT this meeting move into a closed session at 5:30 p.m as per LA FOIP section 16(1)(b) personnel and to discuss Code of Ethics complaints received. Carried

OPEN SESSION:

344/25 MILLER: THAT this meeting move into an open session at 7:00 p.m. Carried

A recorded vote was requested for the following motion:

CODE OF ETHICS COMPLAINTS:

345/25 MILLER: THAT taxpayers be informed of the number of Code of Ethics complaints being received, as these may represent a potential financial burden to the Village of Richmond, and that Council elect to address these complaints internally.

THAT Council instructs the Administrator to reply by letter to Code of Ethics complaints 2025-04, 2025-05, 2025-06, 2025-07, 2025-08, 2025-09 and that the complaints are now filed. Carried.

Miller – FOR, Welte – FOR, Bullock - AGAINST

ADJOURNMENT:

346/25 MILLER: THAT this meeting is now adjourned at 7:10 pm. Carried.

Mayor

Administrator