

VILLAGE OF RICHMOUND

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD IN THE R.M. OFFICE AT 108 HIGHWAY 371,  
RICHMOUND SASKATCHEWAN, ON TUESDAY, January 12, 2021

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**PRESENT:**

Mayor – Brad Miller, Deputy Mayor – Barbara Koch, Councillor – Wade Welte  
Administrator – Stacey Jansma

**CALL TO ORDER:** Mayor Brad Miller called the meeting to order at 6:00 pm

**MINUTES:**

001/21 MILLER: THAT the minutes of the December 8, 2020 regular meeting be approved as read. Carried.

**ACCOUNTS:**

002/21 MILLER: THAT the following list of accounts be approved for payment:  
Cheques #1951 - #1953 and MAN #1 for Month End December 2020.....\$5,973.97  
Cheques #1954 - #1971 and MAN#1 to #8 as of January 12, 2021.....\$35,498.64  
Carried.

**FINANCIAL STATEMENT:**

003/21 KOCH: THAT the financial statement for the month of December 2020 be accepted as presented. Carried.

**WATER LOGS:**

004/21 WELTE: THAT council acknowledges the daily water log for the month of December 2020 as kept by Arlene Miller. Carried.

**AUDITOR:**

005/21 MILLER: THAT Stark & Marsh CPA be appointed as auditor for the Village of Richmond for the fiscal year 2020. Carried.

**MILEAGE AND MEAL PER DIEM:**

006/21 KOCH: THAT the mileage rate for 2021 be set at \$0.59 cents per kilometer and THAT meals be set at \$50 per day or breakfast \$10.00, lunch \$17.00 and supper \$23.00. Carried.

**SASK LOTTERIES GRANT:**

007/21 WELTE: THAT the Administrator make application for the year 2022-23 SK Lotteries Community Grant Program as set out by SK Lotteries which will include the RM of Enterprise's grant portion, and further THAT the 2020 Grant Payout be allocated to the Richmond Lions Club. Carried.

**PST PAYABLE**

008/21 KOCH: THAT the Village authorize for PST Payable to the Minister of Finance to be paid online through the Cypress Credit Union banking. Carried.

**WASTE & RECYCLE RATES:**

009/21 MILLER: THAT council reviewed the Triways Fees for 2020 vs Charges on Utility Billing as presented by the Administrator and increase waste and recycle fees from \$12.23 per bin per month to \$13.68 per bin per month, effective JANUARY 1, 2021. Carried.

**WELL INSPECTION & LAGOON INSPECTION**

010/21 WELTE: THAT we acknowledge the well inspection and lagoon inspection reports completed on January 10, 2021 by Arlene Miller. Carried.

**RM SNOW REMOVAL**

011/21 WELTE: THAT we acknowledge the response from RM regarding snow removal. For future snow removal, snowplowing will be offered to the Village of Richmond at a rate of \$75/hour with the first 3 hours free of charge. Carried.

**Brad Miller declared conflict of interest while discussing Water Treatment Plant Operator's wage and contract.**

**WTP OPERATOR CONTRACT**

012/21 WELTE: THAT we renew the Water Treatment Plant Operator contract between Arlene Miller and the Village of Richmond from January 1, 2021 to December 31, 2022. Carried.

**ANNUAL WAGES REVIEW:**

013/21 KOCH: THAT the wage for the Water Treatment Plant Operator remain at \$900/month. Any additional work done outside of duties outlined in the contact will have an hourly rate increase to \$20/hour.

THAT the wage for Stacey Jansma increase to \$30.50 per hour to align with 2021 UMAAS Salary Guidelines. Carried.

**MUTUAL AID SW SK AREA FIRE SERVICES**

014/21 MILLER: THAT we accept and sign the mutual aid southwest Saskatchewan area fire services assistance agreement Carried.

**STREET SWEEPING BRUSHES**

015/21 MILLER: THAT we order 42 heavy duty street sweeping brushes from AgPlus at \$23.95 per brush. Carried.

**Deer in Town Update:**

January 23, 2021, Brad Miller, Conservation Officer Jared Yeo. Michael Banks, and a Biologist from Swift Current will be meeting in Richmond to address the Deer population issue that has been going on for years. They will review the damage done to the area and activity in the Village of Richmond. The Saskatchewan Fish Wildlife, and Lands Branch received a flood of calls after the Facebook Post urging residents to contact the Saskatchewan Branch to escalate the concerns. Concerns have been escalated, and a long term solution will be put in place.

**BOARD OF REVISION**

016/21 MILLER: THAT the following be appointed to the Board of Revision for 2021: Rolande Davis, Kathy Bullock, Lindsey Yeo, and Renee Glass as Secretary and THAT remuneration for board sitting and training be set at \$15.00 per hour. Carried.

**MUNISOFT GRANT APPLICATION**

017/21 WELTE: THAT we make application for the Main Street Green Space Community Project Grant through Munisoft for \$2000 as well as make application for the Relief Fund Program for the Richmond Lions Club for \$2000. Carried.

**ARENA LINE BREAK INVOICE**

018/21 KOCH: THAT we cover \$4,000 (Grand total of invoice - \$6,235.43) from the DL Nagel Excavating invoice pertaining to the Arena Line break, as well as Brian Roulston’s invoice in full for replacing the curb stop extension. Carried.

**TAX ENFORCEMENT PROPERTY**

019/21 WELTE: THAT we authorize the administrator to transfer tax amounts from Roll 41,000 Lot 10 Block 04 Plan 90SC03301 in the amount of:  
*Municipal: \$3,524.03, School Division \$229.06, and Tax Enf \$749.02*  
to the Tax Title Property Account. Carried

**TENDER – TAX ENFORCEMENT PROPERTY**

020/21 WELTE: THAT we accept the tender for 104 Freeman Street Lot 10 Block 04 Plan 90SC03301 in the amount of \$5,150.00. Carried

**TAX ADJUSTMENT:**

021/21 KOCH: THAT we authorize the administrator to adjust the 2020 tax levy for roll 57000 (Lot 01 & 02, Block 06, Plan CX880) in amount of \$289.26 (235.42 Municipal, 53.84 School Division) as the house was removed from the property, we are required by legislation to adjust these taxes (Municipalities Act section 304 (3)) Carried.

**NEXT REGULAR MEETING:**

021/21 MILLER: THAT the next regular meeting be held on Tuesday, February 9, 2021 at 6:00 PM. Carried.

**ADJOURNMENT:**

022/21 MILLER: THAT this meeting is now adjourned at 9:10 PM. Carried.

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Mayor

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Administrator