

VILLAGE OF RICHMOUND

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD IN THE R.M. #142 OFFICE AT 108 HIGHWAY 371, RICHMOUND SASKATCHEWAN, ON MONDAY, JUNE 12, 2023

**PRESENT:**

Mayor – Brad Miller, Deputy Mayor – Barbara Anne Koch, Councilor – Wade Welte  
Administrator – Stacey Jansma

**CALL TO ORDER:** Mayor Brad Miller called the meeting to order at 12:56 pm.

**AGENDA:**

099/23 MILLER: THAT the agenda for June 12, 2023 meeting be accepted as presented. Carried.

**MINUTES:**

100/23 WELTE: THAT the minutes of the May 15, 2023 regular meeting be approved as read. Carried.

**WATER LOGS:**

101/23 KOCH: THAT council acknowledges the daily water log for the month of May 2023 as kept by Arlene Miller Carried.

**FINANCIAL STATEMENT:**

102/23 MILLER: THAT the financial statement for the month of May 2023 be accepted as presented. Carried.

**DELEGATE: Jody Smith, Hall Board President 1:06 – 1:33**

Jody reported that it has been decided by the Hall Board to retain the minute books that were taken from the Village of Richmond office on April 3, 2023.

**ACCOUNTS:**

103/23 KOCH: THAT the following list of accounts be approved for payment (as per attached):  
Cheques #2334 - #2336 and MAN#1 as of May 31, 2023.....\$7,433.33  
Cheques #2337 -#2346 #and MAN#1-9 as of June 12, 2023.....\$10,633.85  
Carried

**CORRESPONDENCE:**

104/23 WELTE: THAT the correspondence be accepted as presented and filed. Carried.

**A recorded vote was requested for the following motion:**

**HALL MINUTE RECORDS:**

105/23 KOCH: THAT the original hall minute books be returned as per Bylaw 1-2023.  
Administrator will provide copies to the Hall Board as requested.  
Wade Welte voted FOR the motion  
Brad Miller voted FOR the motion

Motion Carried Unanimously

**BALANCE ON CHEQUING ACCOUNT**

106/23 WELTE: THAT we maintain a balance of approximately \$30,000 in the chequing account and have the remainder transferred to access cash. Carried.

**RICHMOUND SHOW AND SHINE TROPHY SPONSOR**

107/23 KOCH: THAT we donate \$200 to the Richmond Show and Shine to become a trophy sponsor. Carried.

**CANADA DAY OFFICE CLOSURE**

108/23 WELTE: THAT the office be closed on Monday July 3<sup>rd</sup> to reflect the Canada Day Stat. Carried.

**CLOSED SESSION**

109/23 MILLER: THAT the meeting move into a ‘Closed Session’ to discuss Strategic Planning at 2:42 p.m. Carried.

**OPEN SESSION**

110/23 MILLER: THAT the meeting move to an ‘Open Session” at 4:01 p.m. Carried.

**SEWER POLICY**

111/23 MILLER: THAT we accept the Sewer Policy as presented effective immediately. Carried

**SEWER INVOICES**

112/23 MILLER: THAT the invoices for sewer backup for Ratepayer #127 be split as follows:  
Bruce’s Sewer System – Ratepayer 127 owing \$462.50  
Southwest Sewer and Vac Truck Bill – Ratepayer 127 owing half.  
Administrator to invoice Ratepayer accordingly. Carried

**CLOSED SESSION**

113/23 MILLER: THAT the meeting move into a ‘Closed Session” to discuss harassment at 4:02p.m. Carried.

**OPEN SESSION**

114/23 MILLER: THAT the meeting move to an ‘Open Session” at 4:11 p.m. Carried.

**HARASSMENT**

115/23 WELTE: THAT due to employee harassment, Ratepayer #129 is not allowed to enter the Village of Richmond office without contacting the Administrator to set up an appointment, with a time set by the Administrator, where another member of Council will be present. This includes making appointments to view any documentation. Carried.

**NEXT REGULAR MEETING:**

116/23 MILLER: THAT the next regular meeting be held on Monday, July 10, 2023 at 1:00PM. Carried.

**ADJOURNMENT:**

117/23 MILLER: THAT this meeting is now adjourned at 4:13PM. Carried.

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Mayor

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Administrator