

VILLAGE OF RICHMOUND

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD IN THE R.M. OFFICE AT 108 HIGHWAY 371,  
RICHMOUND SASKATCHEWAN, ON MONDAY, November 23, 2020

**PRESENT:**

Mayor – Brad Miller, Deputy Mayor – Barbara Koch, Councillor – Wade Welte  
Administrator – Stacey Jansma

**CALL TO ORDER:** Mayor Brad Miller called the meeting to order at 6:00 pm.

**Declaration of Elected Officials**

Mayor Brad Miller was declared elected by Acclamation at the close of the Nomination period for the 2020 Municipal Elections. Wade Welte and Barbie Koch were elected on Election Day for the 2020 Municipal Elections.

Brad Miller, Barbie Koch, and Wade Welte prescribed to the Oath of Elected Officials.

Election Day was postponed by one week due to the significant snow storm that hit the weekend before Election Day. Election results attached.

**DEPUTY MAYOR:**

143/20 MILLER: THAT Barbara Anne Koch be declared as Deputy Mayor for the Village of Richmond. Carried.

**AUTHORIZED SIGNATURE:**

144/20 MILLER: THAT Deputy Mayor Barbara Anne Koch be hereby authorized to sign cheques at the Cypress Credit Union, Richmond Branch. Carried.

**ELECTION RESULTS:**

145/20 MILLER: THAT Council acknowledges the declaration of results as provided by the Returning Officer. Carried.

**COVID-19 UPDATE**

With increasing cases of COVID-19 across Canada, the Saskatchewan Government has issued new restrictions. The Village of Richmond Office is once again closed to the public, but appointments are available for individuals who need to come to the office.

**MINUTES:**

146/20 MILLER: THAT the minutes of the October 13, 2020 regular meeting be approved as read. Carried.

**ACCOUNTS:**

147/20 MILLER: THAT the following list of accounts be approved for payment:  
Cheques #1923 - #1925 and MAN #1 for Month End October 2020.....\$5,407.99  
Cheques #1926 - #1939 and MAN#1 to #7 as of November 23, 2020.....\$47,628.82  
Carried.

**FINANCIAL STATEMENT:**

148/20 KOCH: THAT the financial statement for the month of October 2020 be accepted as presented. Carried.

**WATER LOGS:**

149/20 KOCH: THAT council acknowledges the daily water log for the month of October 2020 as kept by Arlene Miller. Carried.

**CURLING RINK SUBDIVISION – SASK POWER EASEMENT:**

150/20 WELTE: THAT we sign the “Consent and Agreement with Respect to Acquisition of and Compensation for Easement of Right-of-way” for the underground power line located on Municipal Reserve 1 in the Village of Richmond. An easement will be registered against the title. Carried.

**COUNCIL MEETINGS:**

151/20 WELTE: THAT regular Council Meetings be held on the second Tuesday of every month at 6:00 PM. Carried.

**MUNICIPAL LEADERS’ ROLES AND RESPONSIBILITIES:**

152/20 KOCH: THAT the Administrator be authorized to sign up for the Municipal Leaders’ Roles and Responsibilities Webinar for \$47.25. Carried.

**BYLAW NO. 4 - 2020 - BYLAW TO SET WATER & SEWER RATES:**

153/19 MILLER: THAT Bylaw No. 4-2020 being a bylaw to set water and sewer service rates be hereby introduced and read a first time. Carried.

**BYLAW NO. 4-2020 - BYLAW TO SET WATER AND SEWER SERVICE RATES:**

154/19 KOCH: THAT Bylaw No. 4-2020 being a bylaw to set water and sewer service rates be read a second time. Carried.

**BYLAW NO. 4-2020 - BYLAW TO SET WATER AND SEWER SERVICE RATES:**

155/19 WELTE: THAT Bylaw No. 4-2020 be given three readings at this meeting. Carried Unanimously.

**BYLAW NO.4-2020- BYLAW TO SET WATER AND SEWER SERVICE RATES:**

156/19 KOCH: THAT Bylaw No. 4-2020 be now read a third time and adopted this 23<sup>rd</sup> day of November 2020 pending approval from the Local Government Committee. Carried.

**COUNCIL REMUNERATION 2021:**

157/20 MILLER: THAT council remuneration for 2021 be set as follows:  
Regular Meetings ..... \$ 140.00  
Special Meetings ..... \$ 55.00  
Committee Meetings (all day) ..... \$ 80.00 plus expenses  
(1/2 day) ..... \$ 55.00 plus expenses Carried.

**COMMITTEE APPOINTMENTS 2021:**

158/20 KOCH: THAT Committee Appointments for 2021 be set as follows:  
  
Chinook Regional Library ..... Barbie Koch  
McLaren Lake Park Board ..... Barry Manz, Gene Perrault, & Stacey Jansma  
Fire Prevention ..... Brad Miller & Wade Welte  
Landfill Site Rep..... Barbie Koch & Brad Miller  
Hospital Trust Advisory..... Barbie Koch Carried.

**SNOW REMOVAL:**

159/20 MILLER: THAT we send a letter to the RM of Enterprise #142 requesting a formal agreement for snow removal in the future. Carried.

**MILEAGE AND MEAL PER DIEM:**

160/20 WELTE: THAT the mileage rate for 2020 be set at \$0.50 cents per kilometer and THAT meals be set at \$50 per day or breakfast \$10.00, lunch \$17.00 and supper \$23.00. Carried.

**TC ENERGY GRANT:**

161/20 KOCH: THAT the Administrator apply for the TC Energy Grant in the amount of \$4,000.00, and further that the grant be applied to develop a green space on Main Street. Carried.

Note: Funds received to date from TC Energy for the Main Street Green Space - \$14,000.00

**LAGOON COMPLIANCE INSPECTION REPORT:**

162/20 WELTE: THAT we accept the November 5, 2020 Lagoon compliance inspection report as presented. Carried.

**COMMUNITY POLICING REPORT:**

163/20 WELTE: THAT we accept the July 1 – Sept 30, 2020 Community Policing Report as presented. Carried.

**SAFE RESTART CANADA GRANT:**

164/20 KOCH: THAT we look into purchasing permanent hand sanitizer dispensers and other disinfecting/cleaning items for the Richmond Arena, Community Hall, St. Mary's Church, and RM Office with funds from the Safe Restart Canada Grant. Carried.

**NEXT REGULAR MEETING:**

165/20 MILLER: THAT the next regular meeting be held on Tuesday, December 8, 2020 at 6:00 PM. Carried.

**ADJOURNMENT:**

166/20 MILLER: THAT this meeting is now adjourned at 9:15 PM. Carried.

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Mayor

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Administrator