

VILLAGE OF RICHMOUND

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD IN THE R.M. OFFICE AT 108 HIGHWAY 371,  
RICHMOUND SASKATCHEWAN, ON MONDAY, JUNE 13, 2022

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**PRESENT:**

Mayor – Brad Miller, Deputy Mayor – Barbara Koch, Councillor – Wade Welte  
Administrator – Stacey Jansma

**CALL TO ORDER:** Mayor Brad Miller called the meeting to order at 12:05 pm

**MINUTES:**

083/22 MILLER: THAT the minutes of the May 9, 2022 regular meeting be approved as read. Carried.

**ACCOUNTS:**

084/22 MILLER: THAT the following list of accounts be approved for payment (as per attached):  
Cheques #2182 - #2184 and MAN#1 to #2 as of May 31, 2022.....\$7,652.65  
Cheques #2185 - #2198 and MAN#1 to #10 as of June 13, 2022.....\$16,383.82  
Carried.

**WATER LOGS:**

085/22 KOCH: THAT council acknowledges the daily water log for the month of May 2022 as kept by Arlene Miller. Carried.

**FINANCIAL STATEMENT:**

086/22 WELTE: THAT the financial statement for the month of May 2022 be accepted as presented. Carried.

**CORRESPONDENCE:**

087/22 WELTE: THAT we accept the correspondence as presented by the Administrator. Carried.

Note: Richmond Heritage Park Grand Opening – July 23, 2022 1:00

**CUSTOM MOWING:**

088/22 KOCH: THAT we increase the custom mowing rate to \$40 per hour. Carried

**Delegate: Audrey Fischer** - Audrey attended the meeting to discuss an incident which included Deputy Mayor Barbara Ann Koch and her issue with the occurrence. (1:00 to 1:19 P.M)

**Barbara Koch immediately declared conflict of interest and left the Council Chambers at 1:01 P.M due to the matter involving herself.**

**Barbara Koch re-entered the Council Chambers at 1:21**

**Delegate: Melinda Fischer** - Melinda attended the meeting to discuss an assumed breach of confidentiality with the Administrator, as well as the fence repair invoice. (1:20 to 1:46 P.M)

**Delegate: Marilyn Littman** – Marilyn got feedback on why Council was not in favor of the Chicken Pilot Program. (2:00 – 2:10 P.M)

**TERMS DUE FOR RENEWAL:**

089/22 KOCH: THAT we place our two terms due for renewal into a non-redeemable 12 month term with the Cypress Credit Union. Carried.

**PHOTOCOPYING FEES:**

090/22 MILLER: THAT in respect to photocopying and searching for records the following fees are to apply: 1. Fees for photocopying and searching for records:  
(a) An application fee of \$20 is payable at the time an application for access to a record is made.  
(b) Where access to a record or part of a record is given by providing the applicant with a copy of the record, the following fees are payable at the time when access is given:  
(i) for a photocopy, no color - \$0.25 per page; color - \$1.00 per page;  
(ii) for a computer printout, \$0.25 per page;

(c) Where time in excess of one hour is spent in searching for a record requested by an applicant or In preparing it for disclosure, a fee of \$15 for each half-hour or portion of a half-hour of that excess time is payable at the time when access is given.

Carried.

Note: Council agreed to have all Council members and Administrator listed as a driver on the truck insurance policy.

**ANNUAL WATERWORKS OVERVIEW 2021:**

091/22 KOCH: THAT we accept the Annual Waterworks Overview as presented. Carried.

**WATER & SEWER RESERVES:**

092/22 MILLER: THAT we transfer \$10,000 from our Operating Fund surplus into our water and sewer reserves. Carried.

**BUILDING PERMIT:**

093/22 WELTE: THAT we approve of the building permit for an enclosed car port at Lot 5 Block 10 Plan 69SC04946. Carried.

**BARSNESS BAY LOT RENTAL:**

094/22 KOCH: THAT we approve of the Barsness Bay Lot rental request for trailers to camp on for 2 nights for \$50. Carried.

**HARASSMENT POLICY:**

095/22 ALL: THAT we implement the Occupational Health and Safety Policy, and Harassment Policy presented effective immediately. CARRIED UNANIMOUSLY

**LAWYER ADVICE:**

096/22 ALL: THAT we authorize the administrator to seek lawyer advice when required. CARRIED UNANIMOUSLY

**Delegate – Richmond Senior’s Club – Darrell Koch, Tom Tuchscherer, Bill Brown (3:00 – 4:05P.M.)**

Clarification was made by the Senior’s club that they are no long a senior’s club. They are the Richmond Recreation Club and operate under the Community Hall Board. The request was made to remove the “Senior’s Club” name from Bylaw 2-2022.

**BYLAW NO. 3 - 2022 - BYLAW FOR TEMPORARY STREET CLOSURE:**

097/22 KOCH: THAT Bylaw No. 3-2022 being a bylaw to provide the Richmond Show & Shine Committee with approval to temporary close street/areas to vehicular traffic within the Village of Richmond for a car show be introduced and read for the first time. Carried.

**BYLAW NO. 3 - 2022 - BYLAW FOR TEMPORARY STREET CLOSURE:**

098/22 WELTE: THAT Bylaw No. 3-2022 be read for a second time. Carried.

**BYLAW NO. 3 - 2022 - BYLAW FOR TEMPORARY STREET CLOSURE:**

099/22 MILLER: THAT Bylaw No. 3-2022 be given three readings at this meeting. Carried Unanimously.

**BYLAW NO. 3 - 2022 - BYLAW FOR TEMPORARY STREET CLOSURE:**

100/22 KOCH: THAT Bylaw No. 3-2022 be now read a third time and adopted this 13th day of June, 2022. Carried.

**FENCE REPAIR INVOICE:**

101/22 KOCH: THAT we pay the full cost of the initial invoice presented to council by Melinda Fischer for \$623.97. Carried

In the future, Council will request a quote for small jobs to be done on a ratepayer’s property if the Town Foreman cannot complete the work. Council will also consider developing a tender policy.

**NEXT REGULAR MEETING:**

102/22 MILLER: THAT the next regular meeting be held on Monday, July 11, 2022 at 9:00AM. Carried.

**ADJOURNMENT:**

103/22 MILLER: THAT this meeting is now adjourned at 5:30PM. Carried.

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Mayor

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Administrator