

VILLAGE OF RICHMOUND

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD IN THE R.M. OFFICE AT 108 HIGHWAY 371,
RICHMOUND SASKATCHEWAN, ON TUESDAY. DECEMBER 14, 2021

PRESENT:

Mayor – Brad Miller, Deputy Mayor – Barbara Koch, Councillor – Wade Welte
Administrator – Stacey Jansma

CALL TO ORDER: Mayor Brad Miller called the meeting to order at 6:00 pm

MINUTES:

189/21 MILLER: THAT the minutes of the November 9, 2021 regular meeting be approved as read. Carried.

FINANCIAL STATEMENT:

190/21 WELTE: THAT the financial statement for the month of November 2021 be accepted as presented. Carried.

ACCOUNTS:

191/21 MILLER: THAT the following list of accounts be approved for payment (as per attached):
Cheques #2103 - #2106 and MAN #1 for Month End November 2021.....\$8,394.28
Cheques #2107 - #2124 and MAN#1 to #10 as of December 14, 2021.....\$20,977.46
Carried.

CORRESPONDENCE:

192/21 KOCH: THAT the correspondence be accepted as presented and filed, including:
- Review of Schmaltz Insurance Policy
- Review of Monthly Well Inspection
Carried.

WATER LOGS:

193/21 KOCH: THAT council acknowledges the daily water log for the month of November 2021 as kept by Arlene Miller. Carried.

DELEGATE:

Britney Schafer entered the Council Chambers at 6:30 p.m. representing the Hall Board. She expressed the issue they were having filling the vacancy of treasurer on the board.

Britney left the Council Chambers at 6:45 p.m.

DEMOLITIONS/REMOVALS – RETIRING WATER AND SEWER:

194/21 MILLER: THAT when sewer and water lines are to be retired due to a demolition or removal, we follow the following guidelines:
WATER – if curb stop works, the water line is to be cut and capped underground. A 2x4 marking the spot of the line below is to be brought to surface and marked.
SEWER – Line to be cut and capped. A 2x4 marking the spot of the line below is to be brought to surface and marked. Carried.

MUNICIPAL REVENUE SHARING:

195/21 WELTE: THAT The Council of the Village of Richmond confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant

- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2020 Public Reporting on Municipal Waterworks to the Ministry of Government Relations
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. Carried

FIRE BAN:

196/21 KOCH: THAT the fire ban for the Village of Richmond be lifted. Carried.

AUDITOR:

197/21 WELTE: THAT Stark & Marsh CPA be appointed as auditor for the Village of Richmond for the fiscal year 2021. Carried.

BYLAW NO. 1 – 2022 COUNCIL PROCEDURES BYLAW:

198/21 MILLER: THAT Bylaw No. 1-2022 be introduced and read for the first time. Carried.

LIABILITY INSURANCE - BOND COVERAGE:

199/21 WELTE: THAT council acknowledges the \$500,000 fidelity bond coverage included in the Village's General Property and Liability Insurance Policy held with Cameron Schmaltz Insurance Services, broker for SGI Canada, which is in effect as of September 24, 2021 and expires on September 24, 2022. Carried.

CHRISTMAS BONUS:

200/21 KOCH: THAT we give a \$200 bonus to Stacey Jansma and a \$100 bonus to Ben Kessler. Carried.

REGULAR SCHEDULED COUNCIL MEETINGS:

201/21 WELTE: THAT the regular Council Meetings be scheduled for the second Monday of every month at 4:30 p.m. Carried.

NEXT REGULAR MEETING:

202/21 MILLER: THAT the next regular meeting be held on Monday, January 10, 2021 at 1:00PM. Carried.

ADJOURNMENT:

203/21 MILLER: THAT this meeting is now adjourned at 8:00 PM. Carried.

Mayor

Administrator